

COVID-19 Procedures

July 2021

Disclaimer: The information reflects the state of play on 2 July 2021. For the latest guidelines, please visit the government website (www.gov.uk/coronavirus).



YMCA Childcare During COVID-19

Although we have safety measures to consider at YMCA Childcare, you can be assured that all of our clubs are still bursting with amazing activities for children to enjoy.

This document outlines the procedures in place in regards to COVID-19 safety within YMCA Childcare term-time clubs and Wollaton Holiday Club.

For information on club timings, activities, non-COVID health and safety etc. please refer to the Parent Handbook for your session.

If you have any questions, please email childcare@nottsymca.org or speak to a staff member on site.

If there are any updates to measures, you will receive a notification email.

Illness, accidents and emergencies

Please do not bring your child to the club if they are not feeling well, or if anyone in your household is displaying symptoms of COVID-19.

You should call the site number of your club to let them know of any non-attendance. Site numbers can be found in the Parent Handbook and our website.

If you or anyone in your household begins displaying symptoms of COVID-19 during or within 48 hours of attending the club, please notify us immediately.

In the event of an accident or sudden illness during a session, the staff are equipped with the training and supplies to administer first aid. If the situation warrants further attention, emergency services will be contacted. You will be notified, by phone, if any injury or illness requires medical attention or if your child needs to be collected by their parent / guardian. If we can't contact the primary contact, the secondary emergency contact person that has been indicated will be notified.

Physical Distancing

- Only parents who are symptom free or have completed the required isolation period must drop off/collect at the club
- Only 1 parent per family should collect

- Collection will be at the designated doors only; parents will not be able to enter the setting
- Whilst waiting to drop off/collect please adhere to social distancing, directions will be sign posted where possible
- Please call the site phone and staff will bring your child to you along with their personal items and sign them out – parents will not make contact with anything or anyone other than their child.

Other considerations

Face coverings

Public Health England does not currently recommend the use of face coverings during out-of-school settings activities.

Therefore, YMCA staff and children are not expected to use face coverings at out-of-school settings, with the exception of adults and children aged 11+ when moving through corridors and communal areas.

Hygiene

Hand sanitiser is available at all drop off/collection points and inside the club. Hand-washing is built into the club routine for children and staff.

Cleaning

An enhanced cleaning schedule has been implemented. Communal areas, touch points and hand washing facilities will be cleaned and sanitised regularly throughout the day.

Waste disposal

All waste is disposed of in accordance with local authority collections. Flannels and tissues will be immediately disposed of with the 'Catch it, Bin it Kill it' approach.

Risk assessment

All activities will be risk assessed and due consideration given to any adaptations to usual practice.

PPE

Government guidance is that PPE is not required for general use in children's activity settings to protect against COVID- 19 transmission. However, YMCA will keep a reserve of face masks, gloves, aprons and personal hand sanitiser gels if needed.

PPE will continue to be worn as normal for the administration of first aid. Masks are available in the first aid kits for emergencies.

Building

We will keep windows open where possible to ensure ventilation.

Resources

Children will not be permitted to bring items from home into club unless absolutely essential for their wellbeing.

Where this is the case items will be appropriately cleaned upon arrival. All resources required for play and learning experiences of children will be daily washed and/or sterilised and some resources will be removed that are difficult to clean. Some malleable resources will be used by individuals only and will be disposed of at the end of the day e.g., playdough.

Responding to a suspected case

In the event of a child developing suspected coronavirus symptoms whilst attending the setting, they need to be collected as soon as possible and isolate at home in line with the NHS guidance.

Whilst waiting for the child to be collected they will be sat away from others, supervised by a member of staff wearing PPE. A window will be opened for ventilation.

The area will be thoroughly cleaned immediately after collection. The person responsible for cleaning the area will wear appropriate PPE.

In the event of a staff member developing suspected coronavirus symptoms whilst working at the club, they will return home immediately and isolate at home in line with the NHS guidance.

In the Event of a Positive Case

Important: Please note that you/your child only needs to self-isolate (and not attend their club) if you are showing COVID-19 symptoms and/or you have been contacted by NHS Test and Trace. If you think your child has been in contact with someone who has coronavirus, but they do not have symptoms and have not been told to self-isolate, they may continue to attend the club in line with the latest government advisements, provided they continue to follow health and safety guidelines in place (i.e., frequent hand washing, social distancing outside group bubbles etc.).

COVID-19 Testing

YMCA Childcare staff access lateral flow testing twice weekly and have been offered the COVID-19 vaccine.

All staff and children who are attending the club have the option to book a test through the GOV.UK (www.gov.uk/getting-tested-for-coronavirus) online portal if they show symptoms of coronavirus. You should only order a test if you are displaying symptoms of COVID-19.

Where the child or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

If a child tests positive in the childcare setting, NHS Test and Trace will speak directly to anyone with whom they have been in contact to offer advice. This advice may be that the rest of their childcare group within the setting should be advised to self-isolate.

To support NHS Test and Trace in identifying close contacts, Nottinghamshire YMCA will keep records of:

- children and staff in specific groups/rooms
- close contact that takes places between children and staff in different groups/rooms
- the timing of the activities/interactions

If you or your child develops any of the below symptoms of coronavirus you will need to self-isolate immediately and take a coronavirus test:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste