

COVID-19 Procedures

July 2021

Disclaimer: The information reflects the state of play on 20 July 2021. For the latest guidelines, please visit the government website (www.gov.uk/coronavirus).



Camp Williams during COVID-19

Camp will be bursting with amazing activities for children to enjoy and have been adjusted to be safe and secure during these uncertain times. Please read this document in full to understand the COVID-19 measures currently in place.

For enquiries before/after your child has attended Camp Williams, please phone our main number on 0115 711 7006 or email ymcadaycamps@nottsymca.org. These are monitored Monday- Friday, 9am-5pm.

Health, Safety and COVID-19 Guidelines

Our team have put into place a number of positive hygiene measures to keep children safe. We will be continually reviewing them throughout the holidays, in line with government guidelines and updates.

This section outlines the actions and expectations of YMCA staff, as well as the parents and children that attend our camp. Please make sure you familiarise yourself with them before your child's first day with us.

If there are any updates to measures during the holidays, you will receive a notification email or call.

Physical distancing/grouping

Wherever possible staff will remain within their room of children and not come into contact with others. Staff to child ratios will be adhered to as per the EYFS (Early Years Foundation Stage), although emergency revision to flexibility on required qualifications may be used to make this feasible. Staff members will avoid physical contact with each other including handshakes, hugs etc.

Illness, accidents and emergencies

Please do not bring your child to the day camp if they are not feeling well, or if anyone in your household is displaying symptoms of COVID-19.

You can call us on 07467 818 567 to let us know of any non-attendance.

If you or anyone in your household begins displaying symptoms of COVID-19 during or within 48 hours of attending the club, please notify us immediately.

In the event of an accident or sudden illness during a session, the staff are equipped with the training and supplies to administer first aid. If the situation warrants further attention, emergency services will be contacted. You will be notified, by phone, if any injury or illness requires medical attention or if your child needs to be collected by their parent / guardian. If we can't contact the primary contact, the secondary emergency contact person that has been indicated will be notified.

Physical Distancing

- Signs and procedures will be displayed in prominent areas as visual reminders outside where physical distancing is necessary
- Only parents who are symptom free or have completed the required isolation period must drop off/collect at camp
- We recommend that only one parent per family should collect
- Collection will be at the designated spot only; parents will not be able to enter the setting

Other considerations

Face coverings

Public Health England does not currently recommend the use of face coverings during out-of-school settings activities.

Therefore, YMCA staff and children are not expected to use face coverings at out-of-school settings. However, YMCA have a stock of fresh face masks available for staff and older children who prefer to wear them.

YMCA Bus Travel

Social distancing will be in place on the YMCA Bus wherever possible, with windows open for ventilation.

Hygiene

Hand sanitiser is available at all drop off/collection points and inside the camp for staff. Children are given the opportunity to wash their hands throughout the day.

Cleaning

A cleaning schedule has been implemented. Communal areas, touch points and hand washing facilities will be cleaned and sanitised regularly throughout the day.

Camp Fire Fridays

Where weather permits, Camp Fire Fridays will take place outside. Parents attending Camp Fire Fridays should remain socially distanced from the group and other parents. We recommend only one parent attends wherever possible.

If poor weather does not allow this, Camp Fire Fridays will be held inside and parents admittance will be at the discretion of the Camp Service Manager based on overall capacity and possibility of social distancing.

Waste disposal

All waste is disposed of in accordance with local authority collections. Flannels and tissues will be immediately disposed of with the 'Catch it, Bin it Kill it' approach.

Risk assessment

All activities will be risk assessed and due consideration given to any adaptations to usual practice. This may mean a suspension of learning experiences involving materials which are not easily washable such as soft toys, cloth materials, malleable materials and the suspension of the sharing of food and utensils.

Building

We will keep windows and doors open where possible to ensure ventilation.

Items from home

Children will not be permitted to bring items from home into camp unless absolutely essential for their wellbeing. Where this is the case items will be appropriately cleaned upon arrival.

Responding to a suspected case

In the event of a child developing suspected coronavirus symptoms whilst attending the setting, they need to be collected as soon as possible and isolate at home in line with the NHS guidance.

Whilst waiting for the child to be collected they will be isolated from others in a previously identified room.

A window will be opened for ventilation. The staff member responsible for the child during this time will stay with the child. PPE will be provided for the staff member.

The area will be thoroughly cleaned immediately after collection. The person responsible for cleaning the area will wear appropriate PPE.

In the event of a staff member developing suspected coronavirus symptoms whilst working at the day camp, they will return home immediately and isolate at home in line with the NHS guidance.

In the Event of a Positive Case

Important: Please note that you/your child only needs to self-isolate (and not attend YMCA Day Camps) if you are showing COVID-19 symptoms and/or you have been contacted by NHS Test and Trace/the NHS COVID-19 app.

If you think your child has been in contact with someone who has coronavirus, but they do not have symptoms and have not been told to self-isolate, they may continue to attend camp in line with the latest government advisements, provided they continue to follow health and safety guidelines in place.

COVID-19 Testing

All staff and children who are attending a YMCA Day Camps setting have the option to book a test through the GOV.UK (www.gov.uk/getting-tested-for-coronavirus) online portal if they show symptoms of coronavirus. You should only order a test if you are displaying symptoms of COVID-19.

Where the camper or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

If a child tests positive in the camp setting, NHS Test and Trace will speak directly to anyone with whom they have been in contact to offer advice. This advice may be that the rest of their camp group within the setting should be advised to self-isolate.

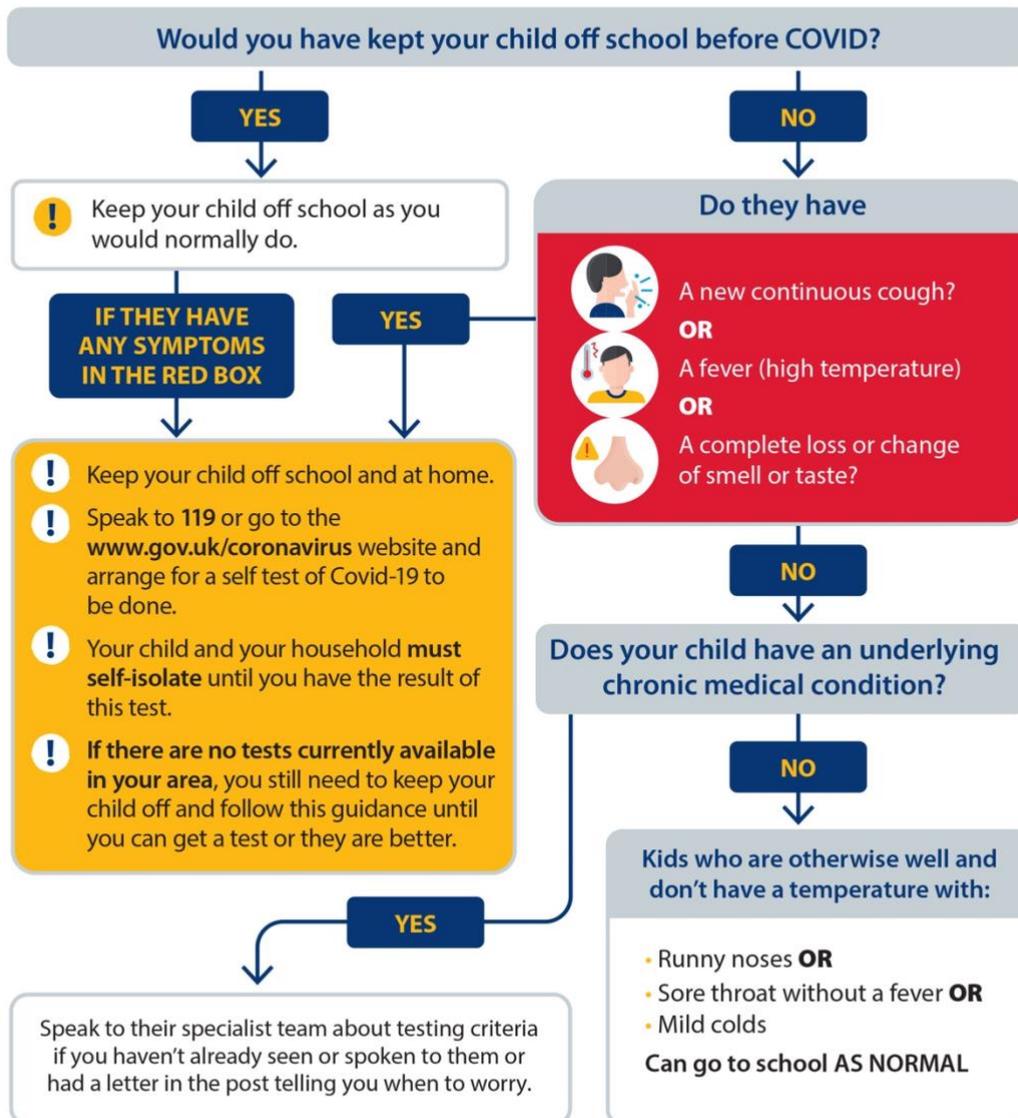
To support NHS Test and Trace in identifying close contacts, Nottinghamshire YMCA Day Camps will keep records of:

- children and staff in specific groups/rooms
- close contact that takes places between children and staff in different groups/rooms
- the timing of the activities/interactions

If you or your child develops any of the below symptoms of coronavirus you will need to self- isolate immediately and take a coronavirus test:

- A high temperature
- A new, continuous cough
- A loss or change to your sense of smell or taste

Managing illness during COVID - Guidance



* A 'Continuous cough' is defined currently as someone who is coughing for at least 3 hours a day. This is DIFFICULT to determine in a child. Any child who is coughing A LOT throughout the day and night has a continuous cough.

Disclaimer: The information reflects the state of play on 5 March 2021. For the latest guidelines, please visit the government website (www.gov.uk/coronavirus).

If you have any questions or concerns, please email ymcadaycamps@nottsymca.org or call **0115 711 7006**